

Notice

The applicants for NRI Admission are requested to observe the following for the allotment process to be held on 25.6.2018.

1. The candidates in the provisional select list have to report in person with all original documents and the full fee to be paid as per the fee structure for provisionally selected candidates, given at the end of this document.
2. The candidates in the waiting list also are requested to report in person. However if such candidates are unable to do so, they may authorize a suitable person to represent them during the allotment process. Such candidates should send an email to principal@mec.ac.in, and academic@mec.ac.in, from the registered email id in the application, authorizing the person representing them. Such persons will be required to produce documents to prove their identity.
3. Candidates in the waiting list are requested to produce all the documents in original. In case they are unable to do so, they are required to produce attested photostat copies of the documents. Candidates represented by authorized persons, are also required to produce the above. Such candidates will be required to produce all documents in original within three days if they get a confirmed seat.
4. Candidates in the waiting list are required to pay the amount of Rs 10,500/- if they secure allotment on 25.6.2018. This is also applicable to candidates represented by authorized persons. Such candidates are required to pay the remaining fees as per the fee structure for waitlisted candidates given at the end of this document, within three days.
- 5. Candidates who do not take part in the allotment process on 25.6.2018, either in person or through representative, will forfeit their chance for admission.**

Enclosures:

- I. Documents to be submitted
- II. Details of fees to be remitted by candidates in the provisional select list.
- III. Details of fees to be remitted by candidates in the waiting list.
- IV. Criterion for Nativity as per KEAM prospectus
- V. Format for Physical fitness as per KEAM prospectus (Annexure XVII b)

Fee Details & Documents to be Submitted

I. Documents to be submitted at the time of admission by all students

1. Certificate to prove Date of Birth (Original & 2 attested copies).
2. Marklist of Qualifying examination (Original & 2 attested copies).
3. Nativity Certificate (As per KEAM Prospectus -2018 (Page 15-16, Clause 6.1.1 (a), (b) or (c))
4. NRI Certificate (any one of the following three as per prospectus conditions *in original* - if not attached to application.)
 - (i) Certificate from Bank issued by Branch Manager showing currently active NRE Account including his/her current valid full address abroad. (A/c statement is not acceptable).
 - (ii) Current Employment Certificate from the firm where the NRI is employed.
 - (iii) Certificate from the embassy concerned to prove current NRI Status.
5. Declaration *in original* of the NRI,(if not submitted with the application) in the prescribed format in the prospectus.
6. Relationship certificate with the NRI in original from the Village officer concerned.
7. Transfer Certificate from the institution last studied.
8. Conduct certificate from the institution last studied.
9. Physical Fitness Certificate as per KEAM Prospectus 2018 (**Annexure-XVII(b) page 88**).
10. Migration certificate(if applicable)
11. Eligibility certificate from any University in Kerala in case of candidates who have passed qualifying exam other than HSE/VHSE conducted by Kerala State Board/CBSE/CISCE.
12. Two recent Passport size photograph.

Note : Students are advised to take adequate number of copies of the certificates for future use, as the certificates will not be returned until all admission related formalities are completed.

II. Fee to be remitted at the time of admission by candidates in the provisional select list.

1. Rs. 1,03,820/- (Rupees One Lakh Three Thousand Eight Hundred and Twenty only) by DD (Drawn in favour of Principal, Model Engineering College, payable at Ernakulam) towards Tuition fee, University related fees, Examination Fee for 1st semester etc.
2. Rs. 1,25,000/- (Rupees One Lakh Twenty Five Thousand only) by DD (Drawn in favour of Director, IHRD, Tvm, payable at Thiruvananthapuram).
3. Rs.10500/- (Rupees Ten Thousand Five Hundred only) by DD (Drawn in favour of PTA President, Model Engineering College, payable at Ernakulam)) towards PTA/Bus maintenance fees.

III. Balance Fee to be remitted by candidates in the waiting list within three days

1. Rs. 93,320/- (Rupees Ninety Three Thousand Three Hundred and Twenty only) by DD (Drawn in favour of Principal, Model Engineering College, payable at Ernakulam) towards Tuition fee, University related fees, Examination Fee for 1st semester etc.
2. Rs. 1,25,000/- (Rupees One Lakh Twenty Five Thousand only) by DD (Drawn in favour of Director, IHRD, Tvm, payable at Thiruvananthapuram).
3. Rs.10500/- (Rupees Ten Thousand Five Hundred only) by DD (Drawn in favour of PTA President, Model Engineering College, payable at Ernakulam)) towards PTA/Bus maintenance fees.

IV. Criterion for Nativity as per KEAM prospectus

Certificates to Prove Nativity

Keralites: In order to prove that a candidate is an Indian Citizen of Kerala origin for the limited purpose of eligibility for admission, he/she has to produce one of the following certificates along with the printout of the application itself.

1. The true copy of the relevant page of Secondary School Leaving Certificate of the candidate showing the place of birth in Kerala
2. The true copy of the relevant page of the Secondary School Leaving Certificate of either of the parents of the candidate showing Place of Birth in Kerala with corroborative certificate to establish the relationship between the parent and the candidate.
3. The true copy of the relevant page of the Passport of the candidate, issued by Government of India, showing Place of Birth in Kerala or of either of the parents of the candidate showing Place of Birth in Kerala with corroborative certificate to establish the relationship between the parent and the candidate.
4. A certificate of birth from the authority competent to register birth (Panchayat/Municipality /Corporation) showing the candidate's or either of the parents' (in which case corroborative certificate to establish the relationship between the parent and the candidate is necessary) place of birth in Kerala, to be issued by a competent registering authority.
5. A certificate from the Village Officer/ Tahsildar to show that the candidate or his/her father/mother was born in Kerala
6. A certificate from the competent authority showing that the parent of the candidate is an All India Service officer allotted to Kerala cadre.

Non Keralites (Category 1): In order to prove that the candidate is a Non-Keralite Category I (NK I) for the limited purpose of eligibility for admission, he/she has to produce one of the following certificates along with the printout of the application itself.

1. A Certificate to be issued by the Employer is to be obtained in the prescribed format in the application from the Head of the organisation, where the candidate's parent (employee) is serving/served, and the 'Certificate showing School studies in Kerala for Standards XI & XII'

is to be obtained from the Head of institution where the candidate underwent his/her qualifying course in Kerala to satisfy the nativity condition under the sub-clause 6.1(ii).

2. A certificate of residence from the Village Officer/ Tahsildar to the effect that the candidate has been a resident of Kerala State for a period of five years within a period of twelve years of his/her study (to be obtained in the prescribed format along with the printout of the application).
3. A Certificate showing School Studies in Kerala from Std. VIII to XII obtained from the Head(s) of the educational institution(s) in Kerala in the case of candidates who have undergone school studies in Kerala to prove that the candidate has undergone his/her studies in the schools in Kerala from Std. VIII to XII. This certificate is to be obtained in the prescribed format in the application itself (For details regarding the Certificate showing School Studies in Kerala from Std. VIII to XII)

Non Keralites (Category 2): They should furnish the ‘Certificate of Completion of Qualifying Examination’ in the prescribed format in the application itself to prove their nativity copy of Passport issued by Government of India to prove Indian citizenship.

V. Format for Physical fitness as per KEAM prospectus (Annexure XVII b)

(b). PHYSICAL FITNESS CERTIFICATE
FOR ADMISSION TO ENGINEERING / MEDICAL & ALLIED COURSES

[Other than BSc.(Hons.) Forestry course]

[See Clause 13.4 (g)]

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Signature of candidate

I, Dr. after careful personal examination of the case do hereby certify that Sri/Kum. whose signature is given above is found physically fit to undergo professional education.

His/Her height, weight, chest and vision

Signature :

Name :

Reg. No. :

Designation :

Place :

Date :